

Minutes of IQAC meetings in the year 2019 – 2020
Meeting No. 1

15th July 2019

The meeting of IQAC held in the IQAC cell at 12.30 p.m.

The Agenda for the meeting.

- 1) Confirmation of the minutes of the previous meeting
- 2) Discussion on the action plan of IQAC for the year 19-20.
- 3) Discussion on completion of construction of seminar hall.
- 4) Organization of workshops on revised syllabus of B.A. II of Shivaji University.
- 5) Introduction to new coc course 'Event Management' and continuation of existing coc and diploma courses.
- 6) Discussion on organization of volleyball tournaments.
- 7) Discussion on revision of objectives of the institute.

Minutes

- 1) Minutes of the previous meeting was read out and confirmed.
- 2) The action plan of IQAC for the year 2019-2020 was prepared.
- 3) It was resolved to complete the construction work of the seminar hall
- 4) It was resolved to organize two workshops on revised syllabus of B.A. II in the first week of August 19 and invite delegates from affiliated colleges of university.
- 5) It was resolved to introduce the new coc course 'Event Management' It was also resolved to continue existing coc and diploma courses.
- 6) It was decided to organize Sangli zonal women's volleyball tournaments.
- 7) It was resolved to revise objectives of the institute.

Action Taken report (ATR) of meeting held on 25th April 2019

Agenda for the meeting	Action Taken
Preparation of AQAR of 18-19 as per revised format given by NAAC	Distribution of work for preparation of AQAR was done. It was decided to submit AQAR online, intime.
Review of feedback analysis	Review of feedback analysis is taken and it was resolved: i) To arrange programmes of Alumni in the college. ii) To introduce new coc course 'Event Management' from next year. iii) Feedback on curricula was send to university

Date- 15 July, 2019



Principal
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Chairperson, IQAC
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Minutes of IQAC meetings in the year 2019-2020
Meeting No. 2

9th September 2019

The meeting of IQAC held in the IQAC cell at 12.30 p.m.

The agenda for the meeting.

- 1) Confirmation of the minutes of previous meeting.
- 2) Discussion on to help flood affected people, students of the college in villages in walwa taluka.
- 3) Organization of seminars, workshops and guest lectures under lead college activities.
- 4) Provision of LED tubes to save consumption of electricity in the college campus.
- 5) Strengthening of ICT based teaching learning process.

Minutes

- 1) The minutes of the previous meeting were read out and confirmed.
- 2) There was discussion on the critical situation which has been occurred in the month of August 2019 because of natural calamity. As the rivers Warna, Krishna from Sangli district flooded and carried off houses animals, crops in the farms. The plan was made to help flood affected villagers from walwa taluka.
- 3) There was discussion on organization of workshops, seminars, guest lectures and extension activities under lead college activities and NSS.
- 4) It was resolved to replace old tubes by using LED tubes to save electricity.
- 5) It was resolved to strengthen ICT based teaching-learning process as revised syllabus of B.A. II and B.Com II required use of ICT extensively.

Action Taken Report of meeting held on 15th July, 2019

Agenda for Meeting	Action Taken
1) Preparation of action plan of IQAC	The action plan of IQAC (19-20) was Prepared
2) Completion of construction of seminar hall	The construction of seminar hall was completed
3) Organization of workshops on revised syllabus of B.A. II of Shivaji University	Organized two workshops on revised syllabus of B.A. II of History and psychology successfully 03/08/2019
4) Introduction to new course 'Event Management' and continuation of existing coc and diploma courses	i) Introduced new coc course 'Event Management' ii) Continued existing coc and diploma courses.
5) Organization of Volleyball tournaments	Organized Sangli zonal women's volleyball tournaments successfully. Seventy five students from various colleges participated in tournaments (03/09/2019)

Date 9th September 2019



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Minutes of IQAC meetings in the year 2019-2020
Meeting No. 3

30th December 2019

The Meeting of IQAC was held in the IQAC cell at 12.30 p.m.

The Agenda for the meeting

- 1) The confirmation of the minutes of the previous meetings.
- 2) Discussion on organization of seminars workshop and extension activities.
- 3) Organization of cultural, sports and literary activities.
- 4) Organization of free medical checkup camp
- 5) Discussion of organization of convocation ceremony.
- 6) Discussion on to collect feedback from stakeholders.

Minutes –

- 1) Minutes of the previous meeting were read out and confirmed
- 2) There was discussion on organization of workshops seminars and guest lectures.
- 3) It was decided to organize annual gathering and annual sports day and NSS special camp (28 Jan 2020 to 3 Feb 2020)
- 4) It was decided to organize free medical check up camp for staff and students at end of January
- 5) There was discussion on organization of convocation ceremony. It was decided to organize this ceremony jointly with other colleges of parent society in the campus of parent society.
- 6) It was decided to collect feedback from students , alumni, parents and teachers on curricula. There was also discussion on to collect feedback from students for student's satisfaction survey on overall performance of the institution. It was also decided to collect feedback from students on teaching performance of faculty.
- 7) Review of preparation of AQAR of 18-19 was taken. It was decided to submit report before 15th march 2020

Action Taken Report of the meeting held on 9th September, 2019

Agenda for Meeting

1) Discussion on to help the flood affected people and students of the college	a) Faculty, staff, students and the management participated in cleanliness drive especially to clean public places after flood to prevent pandemic b) NSS students participated in making kits, parcels to provide flood affected people. c) Fund is raised by faculty and staff to help flood affected people d) Medicines are also provided by faculty and the management to flood affected people who are provided shelter in Islampur.
2) Organization of seminars workshops and guest lectures for students and teachers	i) Organized guest lectures on International suicide prevention day 10/09/2019 ii) Organized guest lecture on Alzheimer Day' 21/09/2019 and on International Mental Health Day 10/10/2019 ii) Organized one day work shop on 'Personal Beauty promotion' 21/09/2019 iv) Organized one day work shop on "Democracy, Elections and Good governance" 27/09/2019 v) Organized guest lecture on "Indian Constitution Literacy" 29/11/2019 vi) Organised 'Yoga Saptah' 23/12/2019 to 28/12/2019
3) Provision of LED tubes in the college campus	Old tubes were replaced by new LED tubes in the college campus.
4) Strengthening of ICT based teaching learning process	Encouraged faculty and students to use ICT for effective teaching and learning process. Faculty is using ICT based tools for teaching as per their need.

Date- 24th June 2020



Principal

Dr. Ankush Belvatkar

Principal, IQAC

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Minutes of IQAC meetings in the year 2019-2020
Meeting No. 4

24th June 2020

The Meeting of IQAC was held in seminar Hall at 10.00 am.

The Agenda for the meeting

- 1) The confirmation of the minutes of the previous meetings.
- 2) Discussion on submission of AQAR of 18-19.
- 3) Discussion on preparation and submission of AQAR of 19-20
- 4) Discussion on feedback analysis.
- 5) To collect online feedback from students for student satisfaction survey.

Minutes –

- 1) Minutes of the previous meeting were read out and confirmed.
- 2) There was discussion on submission of AQAR of 18-19 which was filled online on 13th March 2020. It was not sent because of declaration the of lockdown. Even in the month of June the worst condition caused by covid-19 which was not improved. It was resolved to send AQAR as early as possible.
- 3) There was discussion on preparation of AQAR of 19-20. It was resolved to prepare AQAR and faculty members are told to work for completion of report from home as per guidelines of University and the Government.
- 4) Review of feedback analysis is taken. It was resolved to take into consideration important suggestions from stakeholders for quality enhancement of the institution.
- 5) It was resolved to collect online feedback for SSS as per the guidelines of NAAC. It was also decided to use online questionnaire of NAAC.

Action Taken Report of the meeting held on 30th December 2019

Agenda for meeting	Action Taken
1) Organization of seminars, guest lectures, workshops and extension activities	a) Organized guest lecture to celebrate diamond year of parent Institute on "Utkarsh Vidyarthya :Sankalp Jivan Vidyacha" (7/3/2020)
	b) Organized guest lecture on "Atrocities against women: security Laws and punishment." (7/03/2020)
	c) Organized one day workshop on "Importance of Ancient and Medieval Languages and scripts in the research of History" (18/01/2020)
	d) Conducted career guidance programme (20/01/2020)
	e) Organized one day seminar on "Stress free effective work techniques" for non-teaching staff" 25/01/2020
	f) Conducted one day seminar on How to use dictionary" for developing vocabulary for teaching, non teaching staff and student

	g) Organized one day seminar on "Techniques of getting Job" (12/02/2020)
	h) Organized guestlecture to celebrate Marathi Rajbhasha Gaurav Din' on 'Creation of Poetry and poetry of Kusumagraj
	g) Organized covid-19 Pandemic : General Awareness quiz (21/04/2020)
2) Organization of cultural and sport activities	a) Organized various sport activities like Kabbadi, Kho-kho, running, Disc throw, tug of war on annual sports day (27/02/2020)
	b) Organized Annual prize distribution day and annual social Gathering. Students actively participated in various cultural activities (1/03/2020)
	c) Organized various cultural competitions and events like :costume, hairstyle, couples, Mehendi, bangles, twins competitions and students organized food stalls on 'Traditional Day' (15/02/2020)
3) Organization of free medical check-up camp	Organized free medical check-up camp for students and faculty and staff. (Checked blood group and HB of students. Cancer test is also taken of faculty and staff. Students are also checked and guided for their other physical problems by unit of doctors (25/01/2020)
4) Organization of convocational ceremony	Organized convocational ceremony in the campus of parent society with collaboration of other colleges of parent society. (6-3/2020)
5) Collect feedback from stakeholders	Collected feedback from various stakeholders of the institute.

Date- 30th December 2020



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